

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on May 25, 2016 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

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| R. Baker | C. Santore |
| R. Delano | A. Zorzi |
| J. Formisano | R. Casella |
| J. Santagata | R. Smith |
| S. Woshnak | S. Testa |

Robert Smith of Remington, Vernick & Walberg informed the board that an email was received from Jeff Perkins, Project Manager for Teligent requesting either an email or letter confirming that Teligent submitted for approval to install a new water main and that comments have been sent back. The DCA will not issue any building permits to Teligent until they receive confirmation from the BBMUA of the approval process. The board decided with Mr. Smith's recommendation, since the plans have been submitted and the application is in the process of being reviewed that a letter can be sent to the DCA advising them that Teligent is in the process of obtaining approval to connect into the city water system.

m/Delano s/Baker to send a letter to the DCA on behalf of Teligent, Inc. stating that the process of obtaining approval to connect into the BBMUA water system has been submitted and is under review. Connection is contingent upon any and all other governmental approvals being granted.

Mr. Smith submitted his recommendation to the BBMUA board regarding the connection into the water system for Teligent, Inc. There are a few items that the engineer would like revised and he has spoken with the project manager for Teligent and he is working on correcting those items. Once the BBMUA solicitor has had a chance to review and approve the documents submitted, Mr. Smith sees no reason why the board shouldn't grant conditional approval to connect into the city water system. Final approval would be

granted once all required outside agency approvals have been received and comments and recommendations have been addressed. The fee to connect into the system will be assessed once all comments have been addressed as well.

Mr. Smith sent in another piece of correspondence numbered 7 immediately before the meeting providing the board with a recommendation of award for the service of well #3. Since this information was provided late and the BBMUA solicitor did not have a chance to review the information provided, the board chose to table the correspondence for the next regular meeting. The board felt this was the best decision because they wanted the solicitor to review all the bid information submitted before an award is made. Also, a certification of availability of funds will have to be provided by the Secretary/Treasurer and in order to provide that a budget amendment will need to be adopted.

The BBMUA's solicitor Michael Testa Jr. of Testa, Heck, Scrocca & Testa was not present at tonight's meeting, however Mr. Robert Casella was in attendance on Mr. Testa's behalf. Mr. Testa did not provide any update on the Ovivo aerator issue, the Buena Vista Camping Park line or the water tank lighting issues for Mr. Casella to report on. However, Mr. Casella did research on the purchase of property that the board was looking into. Therefore, the board adopted a resolution to go into closed session.

m/Baker s/Woshnak to adopt resolution R-16-2016 authorizing a meeting of the BBMUA closed to the public due to matters containing the discussion of the purchase, lease, or acquisition of real property with public funds pursuant to N.J.S.A. 10:4-12(b)(5).
m/passed

At this time the board went into closed session to discuss matters regarding the possible acquisition of real property with public funds.

m/Baker s/Woshnak to go into closed session. m/passed

m/Woshnak s/Formisano to reopen the regular session m/passed

Secretary/Treasurer Cheryl Santore informed the board that we are signing up to be a seller on GovDeals and need to choose the client fees/buyer's premium. Ms. Santore called and spoke with Mike Baker, the sales representative for the Northeast Region, to discuss the advantages and disadvantages of the different options to choose from. The options set forth are Client 7.5%/Buyer 5%, Client 5%/Buyer 7.5%, Client 2.5%/Buyer 10%, or Client 0%/Buyer 12.5%. Mr. Baker stated that the most popular option is the first which is Client 7.5%/Buyer 5%. This shows bidders that we as the client are willing to pick up some of the cost associated with the sale and will potentially not turn off

bidders but gain more. Mr. Baker stated that once we are set up as a seller, a man named Mark Merritz will come out and help us set up our first auction and walk us through it step by step from listing the items to the very end where the winning bidder picks up the merchandise. The board chose the most popular option of Client 7.5%/Buyer5%. The board will discuss the starting bid and end price they would like to obtain for the equipment at the next meeting and then the advertisement can be placed in the newspaper to be run 10 days prior to the starting date of the auction.

m/Delano s/Baker to choose the Client premium of 7.5% and Buyer Premium of 5% for the listing of the equipment to be auctioned on the GovDeals public auction site.

m/passed

m/Baker s/Woshnak to adopt resolution R-15-2016 authorizing the purchase of two (2) Ford F350 Pick-up Trucks per State Contract A88758 (T2101) from Winner Ford Cherry Hill.

m/passed

Due to the retirement of Jeffrey Noone as Assistant Plant Superintendent, and Jonathan Erber, being the only qualified licensed employee, filling the vacant position left open by Mr. Noone's retirement, Plant Superintendent Alan Zorzi would like the board's permission to advertise to fill the open position of plant operator. Mr. Noone will be taking a lot of time off in the month of July and Mr. Zorzi would like to have the position filled by that time if possible.

m/Baker s/Woshnak to advertise in the Daily Journal and Atlantic County Record the position of plant operator to fill the vacant position available due to the retirement of Jeffrey Noone and the reorganization of existing employees.

m/passed

m/Woshnak s/Baker to purchase a plaque honoring Jeffrey Noone for his 31 plus years of dedicated service to the Borough of Buena Municipal Utilities Authority.

m/passed

m/Baker s/Delano to approve the minutes of the regular meeting held on May 11, 2016.

m/passed

Steve Testa updated the board on the new requirement for all governmental entities in regard to reporting pension information for the Government Accounting Standards Board. Under GASB Statement No. 68, individual government employers must report a proportionate share of the Net Pension Liability, deferred inflows and outflows, and pension expense in their financial statements. Previously, employers only reported the annual contributions they made to the Pension System as an expense. The Division of Local Government Services is allowing a filing extension for audits of Authorities that

are due to be filed. At this point the net pension liability that will now show on the statement of net position which used to be on the balance sheet will be \$1,675,000.00. This will reduce your equity/net position by that amount and possibly force it into a deficit.

Mr. Testa's office is in the process of working on the audit right now. The field work is being conducted while the GASB 68 figures are being worked on at Mr. Testa's office.

Mr. Testa stated that prior to awarding the contract for the service of Well #3 a budget amendment will need to be done to put more money in the water capital to cover the cost so that funds can be certified by the Secretary/Treasurer prior to the award of the contract.

Chairman Santagata informed the board that there will be a Pinelands Commission Orientation for newly elected & appointed local officials and refresher for other elected or appointed officials on Thursday, July 28, 2016 from 4 pm to 7:30 pm at the Richard J. Sullivan Center in Pemberton Township, NJ. Dinner will be provided for all attendees. If you are interested in attending, please see Cheryl Santore and she will register you for this event.

m/Baker s/Delano to file all correspondence sent out for review without reading number 1 through number 7. m/passed

The next regular meeting will be held on June 8, 2016 at 7:00 p.m.

m/Woshank s/Delano to adjourn the meeting 7:42 p.m. m/passed

Submitted by
Cheryl Santore-BBMUA Secretary